

## Career-planning cycle

Where are you in your career-planning journey?

Assess yourself

Research career options

**SUCCESS**

Establish a network

Gain relevant work experience through an internship

Launch career

### SCHEDULE AN APPOINTMENT TODAY

Office hours:

8:30 a.m.-5 p.m.

313-577-4781

[bizcareers@wayne.edu](mailto:bizcareers@wayne.edu)

[ilitchbusiness.wayne.edu/careerplanning](http://ilitchbusiness.wayne.edu/careerplanning)



WAYNE STATE UNIVERSITY  
**MIKE ILITCH**  
SCHOOL OF BUSINESS

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WAYNE STATE UNIVERSITY  
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## CAREER PLANNING & PLACEMENT

- Career exploration ■
- Résumé and interview preparation ■
- Internship and job search resources ■



## Connect with opportunities

Clarify your goals and objectives and launch your career with advisors from our Career Planning and Placement Office (CPP). Whether you're making the transition from student to professional or are an alumnus seeking to begin a new career path, our advising team will help you connect to the Mike Ilitch School of Business' network of employment opportunities.

## Career advising

Our advising staff is available year-round and ready to help you:

- Identify what you want to achieve in your professional life
- Find internships and jobs
- Access our employment database and utilize our extensive collection of career-related books
- Learn how to compose a results-driven cover letter and résumé
- Sharpen your interview skills through mock interviews
- Develop effective networking strategies

## Identify employment opportunities and post your résumé

Enjoy exclusive access to our job and internship postings at [wayne.joinhandshake.com](http://wayne.joinhandshake.com).

- Create your own student or alumni account
- Search for employment opportunities and post your résumé
- Store your résumé, cover letter and other documents
- Apply and sign up for events and employer on-campus interviews

## Connect with employers on campus

We offer many ways for students to network with prospective employers without ever leaving campus. Here are just a few ways to pursue career options at the Mike Ilitch School of Business.

### Career fairs

Recruiters from local, regional and national accounting firms are invited to network with accounting and finance students and alumni during our Meet the Accounting Firms career fair. And more than 40 organizations send recruiters to meet with students and alumni from all business majors for both internships and full-time positions during our school-wide career fairs in the fall and winter each year.

### Employer visits to campus

Meet and greets allow company representatives to introduce their businesses in the relaxed atmosphere of the Ilitch School atrium. Company presentations are opportunities for students and alumni to get a better understanding of organization's culture and available positions in a structured discussion with recruiters.

Students and alumni can attend additional career events and employer-hosted workshops that cover a broad range of topics, including résumé building, interview preparation, networking, and professional dress and etiquette.

