



## **What Services Does the Graduate Programs Office (GPO) Provide?**

The GPO is a full-service general advising office for graduate business students in the Ilitch School. Advisors are able to answer your questions from admission to degree completion. Course specific questions should be addressed to professors.

## **Staff Contact Information**

- Kiantee Jones, Assistant Dean  
([ag2233@wayne.edu](mailto:ag2233@wayne.edu))
  
- Veronica Seatts, Assistant Director  
([dy4813@wayne.edu](mailto:dy4813@wayne.edu))
  
- Shanese Ross, Academic Advisor  
([co5766@wayne.edu](mailto:co5766@wayne.edu))
  
- Melissa Sweda, Academic Advisor  
([ak3956@wayne.edu](mailto:ak3956@wayne.edu))

## **Graduate Programs Office Hours**

*Spring/summer semester hours*

**Monday:** 9 a.m. - 5 p.m.

**Tuesdays, walk-in:** 9 a.m. - 6 p.m.

**Wednesday, Thursday:** 9 a.m. - 5 p.m.

**Friday:** 9 a.m. - 4 p.m.

*Fall and winter semester hours*

**Monday:** 9 a.m. - 6 p.m.

**Tuesdays, walk-in:** 9 a.m. - 6 p.m.

**Wednesday, Thursday:** 9 a.m. - 5 p.m.

**Friday:** 9 a.m. - 4 p.m.

## **Schoolcraft Center**

18600 Haggerty Road, Room 300  
Livonia, MI 48152

*Fall and winter semester only*

**First Thursday of each month:** 4-6 p.m.

<http://ilitchbusiness.wayne.edu/students/advising-graduate.php>

## **Do I need an Appointment?**

You can schedule a thirty minute appointment with an advisor on a business weekday other than Tuesday. Please contact the Graduate Programs Office at least a day in advance if you would like to schedule an advising appointment. We do not schedule appointments on Tuesdays as they are for walk-in advising for quickly addressed issues only.

## **Department Chairs & Program Directors**

- **Interim Chair of Accounting**, Matthew Roling
  
- **Interim Chair of Finance**, Dr. Marick Masters
  
- **Chair of Global Supply Chain and Management & Marketing**, Dr. John Taylor
  
- **Chair of Information Systems Management, Management and Sport & Entertainment Management**, Dr. Christine Jackson
  
- **Program Director of Master of Science in Data Science and Business Analytics**, Dr. Toni Somers
  
- **Program Director of Entrepreneurship & Innovation**, Dr. Jeffrey Stoltman

## **Career Planning and Placement**

The Ilitch School offers a Career Planning and Placement Office (CPP) specific to registered Ilitch School business students and alumni. They offer full service career advising including career fairs, resume review, interview preparation, and the ability to post your resume online so that is searchable with our registered employers.

<https://ilitchbusiness.wayne.edu/career-planning/>

Email: [bizcareers@wayne.edu](mailto:bizcareers@wayne.edu) (313) 577- 4781



### **Student Organizations**

Get involved! Take the opportunity to join one of our many student organizations

<http://ilitchbusiness.wayne.edu/orgs/index.php>

### **Welcome Center**

The Wayne State Welcome Center is located on Main Campus. The Office of Financial Aid, Registrar, Office of the Bursar, Parking Office, WSU One Card Office, and OISS as well as the Enrollment Services helpdesk offices are located within the Welcome Center at 42. W. Warren. The Enrollment Services helpdesk manages contact to our Registrar and Financial Aid offices.

<https://wayne.edu/student-service>

### **WSU One Card**

Registered students can obtain their Wayne State student identification card from the WSU One Card Office on the second floor in the Welcome Center. Your Wayne State student ID will be needed to participate in online courses, enter the Mike Ilitch School of Business building, and to access library resources and discounted parking.

<https://onecard.wayne.edu/>

### **Parking**

Information regarding all parking options on and surrounding Wayne State campus, including rates can be reviewed online.

<https://parking.wayne.edu/>

### **Canvas Student Demo**

Canvas is the course delivery system for Wayne State. You can access Canvas from your Academica login page. Be sure to complete the student demonstration and training.

<https://canvas.wayne.edu/courses/20804>

### **Registration Assistance**

➤ **Registration Errors/Course override requests:**  
<http://ilitchbusiness.wayne.edu/students/grad-override.php>

➤ **Registration/Drop/Withdrawal Deadlines:**  
<https://wayne.edu/registrar/registration/calendar/>

### **Important Contact Information:**

➤ **Bookstore** (313) 577-2436  
<https://wayne.bncollege.com/shop/wayne/home>

➤ **Bursar's Office** (313) 577-3653  
(Cashier's Office)  
<https://wayne.edu/bursar/>

➤ **Office of International Students and Scholars**  
<https://oiss.wayne.edu/> (313) 577-3422

➤ **Financial Aid Office** (313) 577-2100  
<https://wayne.edu/financial-aid/>

➤ **Office of the Registrar: Records & Registration**  
Email: [registration@wayne.edu](mailto:registration@wayne.edu) (313)577-2100  
<https://wayne.edu/registrar>

➤ **WSU Police: Emergency:** (313) 577-2222  
○ Non-emergency: (313) 577-6057

➤ **Commencement Office** (313) 577- 2414  
<https://wayne.edu/commencement/>

➤ **Student Disability Services** (313) 577- 1851  
<https://wayne.edu/accessibility/>

➤ **VA Office** <http://omvae.wayne.edu/>