Advising

As a graduate student, you are responsible for meeting the conditions of your Plan of Work and for following all course prerequisites. Your Ilitch School of Business Graduate Programs advisor is available to meet with you on the Detroit campus, on the Oakland Center campus, or via phone appointment. In addition, the Ilitch School of Business Graduate Programs Office offers walk-in advising every Tuesday on the Detroit campus for quick questions. Please contact the Graduate Programs Office via phone at (313) 577-4511 or via email at gradbusiness@wayne.edu.

Waiver Procedure

Foundation course waivers from a Wayne State University graduate program or another graduate institution may be granted. Consideration can only be made upon written request and with provided evidence of having satisfactorily completed an equivalent course or courses at another collegiate institution.

Transfer Credit

Graduate transfer credit either from a Wayne State University graduate program or another graduate institution may be granted. Please submit a transfer credit request in the form of a letter of petition for consideration of such transfer credit toward the graduate degree requirement. Any such credit deemed transferable is determined by the Ilitch School of Business Graduate Committee based on the following criteria:

1. The course must have been taken at an AACSB accredited college or university.
2. The course must have been reserved exclusively for graduate students.
3. A letter grade of B (3.0) or higher must have been awarded.
4. The course must be relevant to the Plan of Work as approved by the Graduate Committee.
5. The course may not be more than six years old at the time of graduation.
6. The course cannot have provided credit towards a prior degree.
7. A maximum of two courses may be transferred.

Information contained in any petition should include the number and title of the course to be considered, a catalog course description, the title(s) of any text(s) used, course syllabi, the name and address of the instructor and any other information which may be helpful in evaluating the course.

Waiver requests and petitions for transfer credit should be sent in writing to:

Wayne State University
Mike Ilitch School of Business
Graduate Programs Office
5201 Cass Avenue, 103 Prentis Building
Detroit MI 48202